



## Fair Housing for Immigrants Research Intern - Spring 2023

IJPC is excited to offer internship opportunities to college students during the Spring, Summer, and Fall semesters. Applicants should be passionate about peace and justice issues. Internships are unpaid.

### **About the Intercommunity Justice and Peace Center (IJPC):**

IJPC is a small, dynamic nonprofit organization whose mission is to educate and advocate for peace, challenge unjust systems, and promote the creation of a non-violent society. We mobilize people of Greater Cincinnati to raise their voices, take action, and create change. For more information, visit [www.IJPCcincinnati.org](http://www.IJPCcincinnati.org).

### **Position Description:**

The Fair Housing for Immigrants Intern will work with the Program Manager to assist in researching, strategizing, and coordinating a response to the need for fair, affordable housing for Cincinnati's immigrant and refugee population. The intern will work with leaders from the Immigrant Dignity Coalition and partners from the community to identify local campaigns that will prevent discrimination and expand access to housing.

### **Job Responsibilities:**

- Conduct research and survey partners to identify 1) main barriers to housing and 2) potential systemic solutions
- Develop relationships with leaders from the Immigrant Dignity Coalition and other key stakeholders
- Communicate, collaborate with, and manage community leaders
- Attend and assist in facilitating strategy meetings
- Attend and assist in facilitating Immigrant Dignity Coalition meetings (1x a month, 4th Wednesday, 6:30-8:00PM)
- Work collaboratively with staff and share in office chores and other duties as requested

### **Qualifications:**

- Experience in issue research, designing campaigns
- Interest in coalition building and leadership development, management and administration
- Effective communication and interpersonal skills
- Proficiency in Microsoft Office & Google Drive Products

### **General Expectations:**

- Commitment of 10+ hours per week for 10-15 weeks (1 semester)
- Report to the IJPC office for work in-person on recurring weekly schedule
- Be able to work independently and be highly motivated
- Work on large and small scale projects and manage time effectively
- Communicate effectively and in a timely manner via email and phone
- Responsibly represent IJPC in communication with the public, volunteers, collaborators, etc.

### **Other benefits of an internship with IJPC:**

- Join a small dynamic office and take on projects relevant to your interests and talents
- Learn how a small nonprofit operates by pitching in wherever needed
- Challenge yourself and grow in your knowledge of social justice and solidarity

**How to apply:** Visit [IJPCcincinnati.org/about/get-involved](http://IJPCcincinnati.org/about/get-involved) to fill out an application. Questions? Email [samantha@IJPCcincinnati.org](mailto:samantha@IJPCcincinnati.org).